

(July 6 or 7, 1918, at Chateau near Cassel).

To be submitted through Military Channels, to the Adjutant-General G. H. Q.; A. E. F., March 31, June 30, September 30, and December 31.

EFFICIENCY REPORT

(Required by G. O. 39 G. H. Q., A. E. F., 1918)

JOSEPH HYDE PRATT

(Name)

Lieutenant-Colonel Engineers N. A., 105th Engineers

(Rank and Organization)

48

(age)

Lieutenant-Colonel 105th Engineer Regiment

(Duty during period)

Reported by:

H. B. FERGUSON

(name)

Colonel Engineers, N. A., 105th Engineers

(Rank and Organization)

INSTRUCTIONS

I. In recording your judgment take into consideration the following points, but do not report on them separately:

- (a) Attention to duty.
- (b) Professional zeal.
- (c) Intelligence and judgment shown in instructing, drilling and handling enlisted men.
- (d) General bearing and military appearance.
- (e) Willingness to coöperate energetically and loyally with his superiors, regardless of his personal views.
- (f) His behavior in action.

II. Under the heading "Remarks," it is most desirable that the reporting officer describe the character, special qualifications and method of performance of duty of the officer reported upon with such fullness as will give a true estimate of him, independent of the other parts of the report. It should be a concise statement of his opinion on the subjects of general fitness to be a commissioned officer, his strong points and his limitations. This statement should be definite and to the point and not perfunctory or evasive.

III. To be used in reporting on Majors, Lieutenants-Colonels and Colonels only.

1. During the past three months his work has been of quality:

- (a) Excellent.

2. Physical Condition:

- (a) Strong and active.

3. Has he shown peculiar fitness or marked ability for detail on the General Staff or for duty in any particular Staff Department?

Yes, G. S. or Eng. Depart.